

Delivery & Pick-up



Instructions for the delivery of original items:

1. Send your project with a **shipping company of your choice** and make sure the delivery is on time!
2. Please **mark** your project and packaging with your **project ID**: GDA2024-XXXXX.
3. Please arrange a **transport and exhibition insurance!** The German Design Awards and its logistics partners handle all products with the utmost care. Nevertheless, your project could be damaged during transport or installation.
4. Please take care of the **customs clearance** of your shipment on your own and provide all necessary documents, e.g. a proforma invoice. If you want to deliver from outside the EU, please apply for an **EORI number** at the German customs authority.

What is the size of my exhibit for the jury meeting?

Size **S** = length/width/height of the exhibit each up to **1m** and up to **20kg**
Size **M** = length/width/height of the exhibit each up to **2m** and up to **100kg**
Size **L** = length/width/height of the exhibit each up to **3m** and up to **200kg**
Size **XL** = length/width/height of the exhibit each over **3m** and over **200kg**

Dates of delivery

Delivery of original items sizes **S & M**
to our logistics partner
11 – 20 September 2023
Monday to Friday, 9:00 a.m. to 4:00 p.m.

Self-assembly original items sizes **L & XL**
directly to the location of the jury meeting
25 & 26 September 2023
9:00 am to 4:00 pm

Vehicles: delivery directly to the jury meeting location
27 September 2023
9:00 a.m. to 4:00 p.m.

Dates for pick-up

Pick-up original items sizes **S & M**
at our logistics partner
4 – 11 October 2023
Monday to Friday, 9:00 a.m. to 4:00 p.m.

Self-dismanteling original items sizes **L & XL**
directly at the location of the jury meeting
2 & 4 October 2023
9:00 am to 4:00 pm

Vehicles: pick-up directly at the jury meeting location
29 September 2023
4:00 p.m. to 6:00 p.m.

Delivery & Pick-up



Notes for delivery

- The German Design Awards is not liable for any damage caused during assembly and dismantling, unless commissioned to do so.
- All deliveries by forwarding agents and/or delivery companies must be made at ground level, if necessary by means of a lifting platform. A loading ramp is not available.
- Projects must be delivered in packaging that is reusable and safe for return shipment.
- Packaging material: If the storage of packaging material is necessary during the jury meeting, this will be charged to the submitters at the rate of EUR 60.00 per cm³. Storage can be ordered at the time of delivery.
- Luminaires:
Exhibits must be in working order for the jury meeting, equipped with a Euro plug, a power cable (min. 3m), battery or rechargeable battery and designed for use with 230 V electricity. If work (e.g. plug replacement, current transformer, or similar) is necessary for the presentation to the jury meeting, the submitter accepts any costs that may be incurred. Costs will be invoiced after the jury meeting.
- Bicycles and E-bikes:
Exhibits must be in working order for the jury meeting. Bicycles must have a bike stand mounted or come with a separate stand.

Notes for pick-up

- The person picking up must have identification and be able to provide the project ID (GDA2024-XXXXX) for the project being picked up.
- Disposal:
The project will be disposed of at your request.
- Size S & M: Contributions that have not been collected by participants within the specified period will be stored for a maximum of ten working days at a charge and then disposed of without exception. The storage costs of EUR 40.00 per day and per submission, as well as possible disposal costs, vary according to expenditure and will be invoiced to the participants.
- Size L & XL:
Exhibits that have not been collected by the participants in due time will be disposed of at a charge. Disposal costs (vary according to expense) and will be billed to participants.
- Vehicles:
Vehicles that have not been picked up by participants within this time limit will be removed for a fee.

Delivery & Pick-up



Address logistics partner

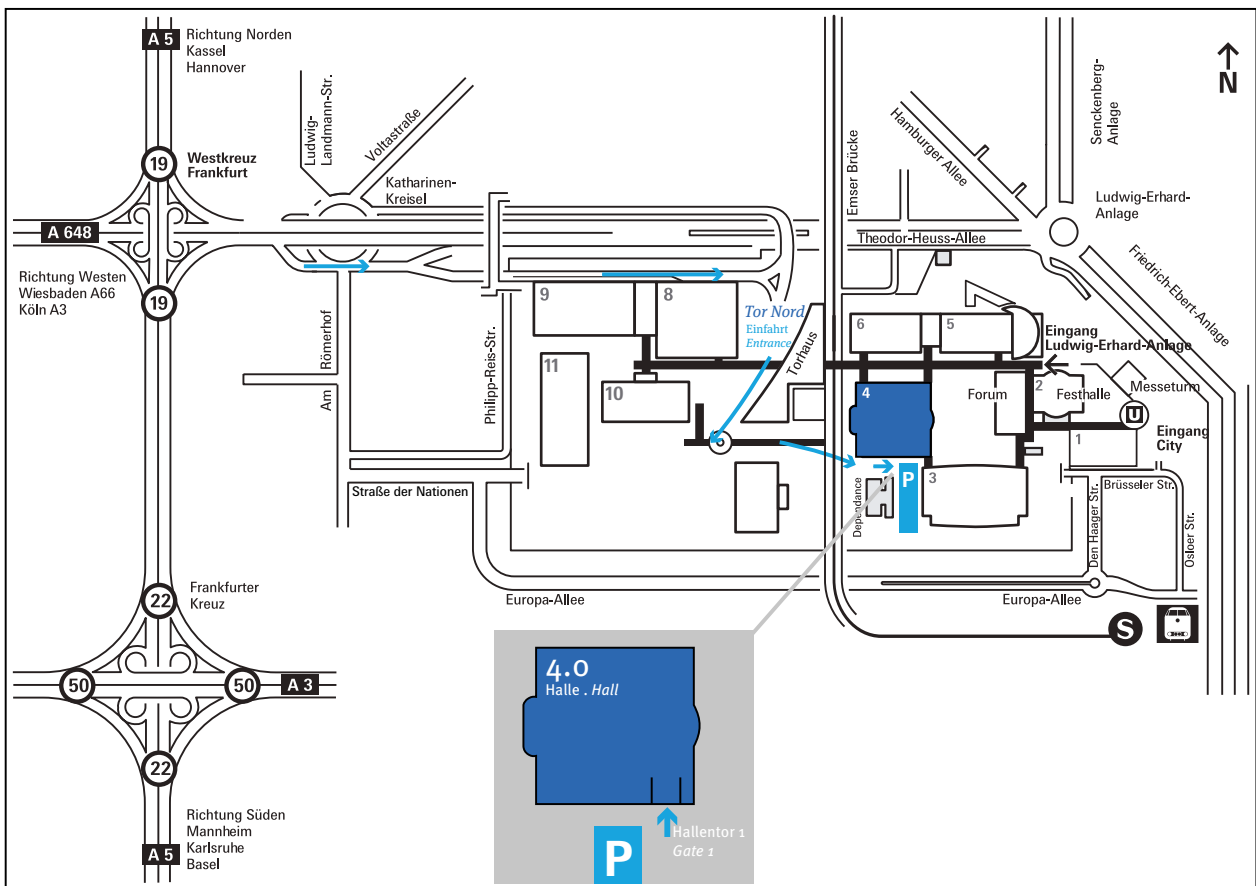
Sempex Deutschland GmbH

German Design Award 2024
Project ID: GDA2024-XXXXX (Please always specify!)
Wurzelstraße 2
60327 Frankfurt/Main
Germany

Address location of jury meeting

Exhibition Centre Frankfurt/Main

Hall 4.0 (Approach via gate 1)
German Design Award 2024
Project ID: GDA2024-XXXXX (Please always specify!)
Ludwig-Erhard-Anlage 1
60327 Frankfurt/Main
Germany



Delivery & Pick-up



Information on uploading digital submissions:

PDF presentations & videos

All PDF presentations and videos will be presented digitally to the jury.

Your PDF and/or video must be uploaded using the **link in the registration confirmation**. All files must be clearly marked with the project ID (GDA2024-XXXXX).

Approved formats & length:

- PDF**, max. 10 pages, English texts
- mp4**, max. 180 seconds, English subtitles

-Upload for max. 2 files

-Total max. **50 MB**

Upload must be done by **7 September 2023** at the latest!

Apps

All apps will be presented to the jury on the corresponding end devices.

During registration, you had the opportunity to provide the **link to download the app**. If this has not been done, please contact the GDA team immediately at gda@gdc.de.

The app must be fully testable (without restrictions).

If the app is not available for download (free of charge) in Germany, the submitter will provide a fully testable version.

All apps must be made available by **7 September 2023**!

Websites

All websites will be presented digitally to the jury.

During registration you had the opportunity to deposit the **URL to the website**. If this has not been done, please contact the GDA team immediately at gda@gdc.de.

An English version of the website must be available.

All websites must be provided by **7 September 2023**!